



State of Utah

DEPARTMENT OF COMMERCE

Division of Corporations & Commercial Code

How to Qualify a Foreign Corporation in the State of Utah

This guide-sheet is not intended to substitute nor replace the advice of legal counsel. This guide sheet is intended to provide you with information about how to qualify a Foreign Corporation in the State of Utah.

Step 1: Complete attached Application for Authority to Conduct Affairs in duplicate.

Nonprofit U.C.A. Section 16-6a-1503,

Profit U.C.A. Section 16-10a-1503

Step 2: Obtain a Certificate of Good Standing from the Secretary of State of the home state of incorporation.

In some states these are called Certificates of Existence.

Step 3: Prepare a filing fee payment payable to the State of Utah (Non-Refundable).

Profit Corporation: \$52.00

Nonprofit Corporation: \$22.00

Where to file: You may file in person, by mail or by fax. Means of payment are, cash, check, or money order payable to the "State of Utah". **If you are faxing you must include, on a cover sheet, the number of a Visa or MasterCard with the date of expiration.** Submit the completed Application for Authority to Conduct Affairs for a Foreign Profit & Nonprofit Corporation, one Certificate of Good Standing, and the appropriate filing fee to the Division of Corporations.

FREE! You may visit our Web Site for this document and access other information.

Mail In:	PO Box 146705 Salt Lake City, UT 84114-6705
Walk In:	160 East 300 South, Main Floor
Information Center:	(801) 530-4849
Toll Free:	(877) 526-3994 (within Utah)
Fax:	(801) 530-6438
Web Site:	http://www.commerce.utah.gov